**SECOND CREEK FARM METROPOLITAN DISTRICT NOS. 1 AND 3**

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Tel: (303) 592-4380

[**https://secondcreekfarmmd.colorado.gov/**](https://secondcreekfarmmd.colorado.gov/)

NOTICE OF A REGULAR MEETING AND AGENDA

**District No. 1 District No. 3**

**Board of Directors: Office: Term/Expiration: Term/Expiration:**

Joel H. Farkas President 2027/May 2027 2027/May 2027

Toni Serra Treasurer 2025/May 2025 2027/May 2027

Jean Gold Assistant Secretary 2027/May 2027 2025/May 2025

Vacant 2025/May 2025 2025/May 2025

Vacant 2025/May 2025 2025/May 2025

Jennifer S. Henry Secretary

DATE: November 25, 2024

TIME: 2:00 P.M.

LOCATION: McGeady Becher Cortese Williams P.C.

450 E. 17th Avenue, Suite 400

Denver, CO 80203

AND VIA: Conference Call: **1-720-931-2463; code: 2463**

# ADMINISTRATIVE MATTERS

## Confirm quorum and Present Disclosures of Potential Conflicts of Interest.

## Approve Agenda, confirm location of the meeting and posting of meeting notice.

## Discuss vacancies on the Board of Directors and consider the appointment of District eligible electors, Juliet Farkas and Elizabeth Farkas, to the Board of Directors. *(Notice of Vacancy published October 31, 2024)*

## Consider the appointment of Officers:

## President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Treasurer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Assistant Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Assistant Secretary: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

## Review and consider approval of the October 21, 2024 meeting minutes (enclosure).

## Discuss business to be conducted in 2025 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure). [Suggested dates are July 14, 2025 and November 10, 2025, at 2:00 p.m. via Zoom]

## Insurance Discussion

### Cyber Security and Increased Crime Coverage.

### Establish Insurance Committee to make final determinations regarding insurance, if necessary.

### Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025

## Website Accessibility Discussion

### Discuss and consider proposals from Streamline Software, Inc. and A360 Enterprises, LLC (dba Allyant) related to website accessibility matters (enclosure).

### Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.

# FINANCIAL MATTERS

## Review and discuss unaudited financial statements and schedule of cash position through the period ending September 30, 2024 (enclosure).

## Conduct Public Hearing on the 2024 Budget Amendment and consider adoption of Resolution Amending the 2024 Budget (enclosure – District No. 3).

## **District No. 1 -** Discuss and consider adoption of a resolution authorizing Second Creek Farm Metropolitan District No. 1 to issue general obligation indebtedness, specifically its Limited Tax General Obligation Draw Down Bonds, Series 2024, in a maximum aggregate principal amount of up to $10,000,000 and authorize the execution of an indenture of trust, a placement agent agreement, and such other documents, certificates, and instruments as may be necessary or required to effect the transactions contemplated thereunder; ratifying and confirming the execution of certain other documents, making determinations and findings as to matters related to the transactions contemplated under the indentures of trust; authorizing incidental actions; and repealing prior inconsistent actions.

## Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt Budget and to Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – Preliminary AV, draft budget (District No. 3) and Resolutions).

## Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.

## Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.

## Consider the engagement of Fiscal Focus Partners, LLC to perform the 2024 Audit.

## Review and consider approval of Special Districts Preparation Statement of Work (SOW) between the District and CliftonLarsonAllen LLP (“CLA”) for 2025 Accounting Services and consider appointment of CLA to prepare the 2026 budget (enclosure).

# LEGAL MATERS

## **District No. 1 -** Discuss and consider approval of Fourth Amendment to Amended and Restated Operation Funding Agreement between Second Creek Farm Metropolitan District No. 1 and Second Creek Holdings, LLC (enclosure).

## Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025. Discuss the need for ballot issues and/or questions (enclosure).

## Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).

# OTHER BUSINESS

ADJOURNMENT

**There are no more regular meetings scheduled in 2024.**