

SECOND CREEK FARM METROPOLITAN DISTRICT NOS. 1 AND 3

450 E. 17th Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://secondcreekfarmmd.colorado.gov/>

NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires – No. 1</u>	<u>Term Expires – No. 3</u>
Joel H. Farkas	President	May 2027	May 2027
Toni Serra	Secretary	May 2025	May 2027
Jean Gold	Assistant Secretary	May 2027	May 2025
Vacancy		May 2025	May 2025
Vacancy		May 2025	May 2025

DATE: August 22, 2023

TIME: 11:30 A.M.

CONFERENCE CALL: 720-931-2462; Code: 2462

I. ADMINISTRATIVE MATTERS

A. Confirm quorum and present disclosures of potential conflicts of interest.

B. Approve agenda; confirm location of meeting and posting of meeting notices.

C. Discuss results of May 2, 2023, Regular Election (enclosure).

D. Acknowledge the resignation of Kristin Sullivan from the Boards of Directors effective June 20, 2023.

E. Consider the appointment of officers.

President:	_____
Secretary:	_____
Treasurer	_____
Assistant Secretary:	_____
Assistant Secretary:	_____

F. Public comment.

G. Review and consider approval of minutes from the October 17, 2022, regular meeting and December 28, 2022, special meeting (**District No. 1 only**) (enclosures).

II. FINANCIAL MATTERS

A. Discuss payment of Directors' Fees.

B. Review unaudited financial statements and Schedules of Cash Position (enclosures). Discuss remaining Project Funds and status of capital improvements.

C. **District No. 1** - Ratify / approve the payment of claims (enclosure).

D. **District No. 3** – Discuss and consider making a final determination regarding the inability to make a scheduled debt service payment (Section 32-1-903(3), C.R.S.).

E. Review Cost Certification Report #20 prepared by Independent District Engineering Services, LLC (“IDES”), consider acceptance of certified eligible costs for reimbursement, and authorize necessary actions in connection therewith (enclosure).

F. Conduct public hearings to consider Amendments to 2022 Budgets. Consider adoption of Resolutions to Amend 2022 Budgets, if necessary. (District No. 1 Capital Projects Fund Amendment – enclosure)

G. Review and consider approval of 2022 Audits and authorize execution of Representations Letters (enclosures).

III. LEGAL MATTERS

- A. **District No. 1** – Review and consider approval of Task Order No. 4 to the Master Service Agreement for Cost Verification Services between District No. 1 and IDES in the amount of \$50,000 (enclosure).
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- B. **District No. 3** - Review and consider adoption of Resolution Regarding Continuing Disclosures Policy and Procedures (enclosure).
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- C. Discuss Senate Bill 23-303 and potential impact on 2024 Budget process and strategy.
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- D. Discuss legislative changes that may impact the District / Annual Meeting requirement.
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IV. CAPITAL IMPROVEMENT MATTERS

- A. Discuss transfer of tracts and acceptance procedures for improvements to be owned and operated by the Districts and cost estimates for operations and maintenance of same.
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V. OTHER BUSINESS

VI. ADJOURNMENT

**The next regular meeting is scheduled for Monday, November 27, 2023,
at 3:00 p.m. via conference call.**